

Our Process:

At Revell Bisnaire Advertising and Publishing Inc., we work with many deadlines, so it is very important that we understand the full scope of the project. This will ensure that the final product is both satisfactory and on time.

Our process entails many steps - often that are not seen by the client. We take pride in our quality of work, and ask that our clients respect our process. We will coordinate your project in the best manageable way to deliver a requested result.

Running a project smoothly will require that our clients have all materials ready at the requested deadlines as well as realistic expectations as per timeframe and end result. For example, if having material printed, printing timeline will be determined by the scope of design and attention to detail each project requires. We will not proceed with printing until all artwork is finalized and a proof is signed. Revell Bisnaire will not be held accountable for not meeting deadlines requested by the client, should the client not meet their submission and approval deadlines.

The following requirements and conditions are required to be met:

1. Client assumes responsibility for any unauthorized use of name, photograph, device or word protected by copyright or registered trademark.
2. All clients are to provide a 50% deposit upon project contract.
3. Any notice of project cancellation must be in writing and received by Revell Bisnaire before any printing or extensive design work starts. All work done up to the point of cancellation must be paid for in full.
4. Revell Bisnaire will not be responsible for any damage arising out of errors in advertisements.
5. Terms: Net due 30 days from billing date; three-per-cent service charge per month will be charged on overdue accounts.
6. Client is responsible for ensuring that all materials supplied to Revell Bisnaire have required use permissions.
7. Any design, artwork, copy or scans supplied by Revell Bisnaire Advertising and Publishing Inc. are for exclusive use by the publisher. Any other use, not authorized in writing, is an infringement of copyright.
8. If copy changes are not received by deadline, the latest material on-hand will be used for advertising in any of our publications.
9. Should client change the scope of a project during the creative process, resulting extra design time, Revell Bisnaire reserves the right to re-quote.
10. All native files remain property of Revell Bisnaire Advertising and Publishing Inc.